

# School District of Manawa

## Board of Education Agenda

January 21, 2019



1. Call to Order – President Johnson – **6:30 p.m.** – MES Boardroom, 800 Beech Street
  - a. Principles of Improvement - A Mindset and Process
2. Pledge of Allegiance - **7:00 p.m.**
3. Roll Call
4. Verify Publication of Meeting
5. Presentation: Q12 Survey Strategies - Administrative Team
6. Announcements:
  - a. Contributions to the District
  - b. Other Contributions
7. Consent Agenda
  - a. Approve Minutes of December 17, 2018 and January 16, 2019 Board Meetings
  - b. Treasurer’s Report/Approve Expenditures & Receipts
  - c. Donations:
    - i. Manawa Chamber of Commerce Donated \$200 to LWHS Band for Participation in Miracle on Bridge St.
    - ii. Fire On Ice Inc., Weyauwega Donated \$75 to Manawa FFA
    - iii. Dr. Melanie Oppor \$100 Compensation from Service on Public Library Board to Title I Reading Program
    - iv. Sturm Foods \$200 for Bowling Team
    - v. Tom Abraham, New London - a Flute Valued at \$400 to Band Department
    - vi. Helene Pohl, Ogdensburg - a Cornet Valued at \$250 to Band Department
    - vii. Linda Trepasso, Iola - a Cornet Valued at \$50 to Band Department
    - viii. Kobussen Donated the Buses for Band Students to March in Miracle on Bridge Street Parade
    - ix. Manawa Chamber of Commerce Donated \$528.88 to School District Urgent Needs Fund
    - x. Bonikowske Farms Donated \$300 to the Washington DC Trip
    - xi. Anonymous Donation of \$100 to the Washington DC Trip
  - d. Consider Approval of Updated Fundraiser List for SY1819 as Presented
  - e. Consider Acceptance of WTI Round 13 Grant in the Amount of \$18,820 Plus the Cost of Training to Launch a Makerspace at the Manawa Elementary School
  - f. Consider Approval of a Foreign Exchange Student for the SY 2019-20 as Presented
  - g. Consider Approval of Recommended Changes to Food Service Manager Position as Presented
8. Any Item Removed from Consent Agenda
  - a.
  - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
10. Correspondence:
  - a. Thank you From Melissa Tassone for Memorial for Alice Oleson
11. Board Recognition:
  - a. Brett Zielke - Gr. 11 - for placing 19th on World Leaderboard for Small Business Simulation Game

12. District Administrator's Report:
  - a. Student Council Representative - Madalyn Nienhaus
  - b. Legislative Update
  - c. Monthly Enrollment Update
  - d. School Board Election Update - Sample Ballot
13. School Operations Reports:
  - a. ES Principal: Highlights - Included in Board Packet
  - b. HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
  - a. Highlights - Included in Board Packet
  - b. Food Service Audit Report
  - c. Kobussen Transportation Report
  - d. IRS Mileage Reimbursement Rate 2019
  - e. Salary Advancement Model Review
15. Director's Reports:
  - a. Curriculum / Special Education Director Highlights
  - b. Technology Director Highlights
16. Board Comments:
  - a.
  - b.
17. Committee Reports:
  - a. Finance Committee
    - i. Consider Approval of a Bond Proceeds Investment Company
    - ii. Referendum Financing: Baird Public Finance - Brian Brewer, Managing Director
    - iii. Consider Reinstatement of Police Liaison officer
      1. Pros and Cons to the Position
      2. Financing
    - iv. Food Service Audit
      1. Adult Meal Price Increase
  - b. Policy & Human Resources Committee
    - i. Policy and/or Administrative Guidelines on Staff Advocate
      1. NEOLA Response
      2. Legal Counsel
      3. Current Status
    - ii. Recommendation to Replicate D.#2 - Employee Discipline (p. 21) from Professional Educator Handbook to Support Staff Handbook
    - iii. Consider Revised Bid Process Policy 6320
    - iv. Consider Administrative Guideline on Crowdfunding ag6605
    - v. Consider Endorsement of 7000 Series of Administrative Guidelines
    - vi. Consider Endorsement of the Custodial Handbook
18. Unfinished Business:
  - a. Consider Approval of Policy 5451.01 Revised, and Vol. 25 No. 2 Policy Updates as Presented
  - b. Consider Approval of Policy 5460 Update - Graduation Requirements as Presented

19. New Business:

- a. Consider Approval of Open Enrollment Available Space for 2019-2020 as Presented
- b. Consider Approval of ADM as Bond Proceeds Investment Company as Presented
- c. Consider Approval of an Adult Meal Price Increase for the Remainder of the SY1819 as Presented
- d. Consider Approval of the Addition of the following Language to the Support Staff and Professional Handbooks: “Staff have the privilege to bring representation of choice when meeting with an administrator.” as Presented
- e. Consider Approval to Replicate D.#2 - Employee Discipline (p. 21) from Professional Educator Handbook to Support Staff Handbook as Presented
- f. 1st Reading Revised Bid Process Policy 6320 as Presented
- g. Consider Approval of ag6605 Crowdfunding as Presented
- h. Consider Approval of the Administrative Guidelines 7000 Series as Presented
- i. Consider Approval of the Custodial Evaluation Program Handbook with Comments Section Added as Presented
- j. Consider Approval of Initial Resolution SY1819#17 Authorizing General Obligation Bonds in an Amount Not to Exceed \$3,500,000
- k. Consider Approval of Resolution SY1819#18 Providing for a Referendum Election on the Question of the Approval of an Initial Resolution Authorizing the Issuance of General Obligation Bonds in an Amount Not to Exceed \$3,500,000
- l. Consider Approval of Resolution SY1819#19 Authorizing the Issuance and Sale of a \$7,500,000 Bond Anticipation Note Pursuant to Section 67.12(1)(b), Wisconsin Statutes
- m. Consider Approval of Resolution SY1819#20 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$7,500,000 General Obligation Refunding Bonds

20. Next Meeting Dates:

- a. Jan. 29, 2019 – Spec BOE Mtg – Audit Review – 6:00 p.m. – MES Board Room
- b. Feb. 5, 2019 – Finance Committee Meeting – 6:00 p.m. – MES Board Room
- c. Feb. 6, 2019 – TNTV: Buildings & Grounds Committee Meeting – 6:30 p.m. – MES Board Room
- d. Feb. 11, 2019 - Policy & Human Resources Committee Meeting - 5:00 p.m. - MES Board Room
- e. Feb. 13, 2019 – Spec BOE Mtg – 5:30 p.m. – Hoffman Update - MES Board Room
- a. Feb. 18, 2019 - Regular BOE Mtg - 6:30 p.m. Rapid Improvement Study - 7:00 p.m. Open Session Begins- MES Board Room

21. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(a)(c)(f), 118.22 and 118.125 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Contract Renewals and 2) Support Staff Evaluation / Discipline

22. Board May Act on Items Discussed in Closed Session

23. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

**Public Participation at Board Meetings (Bylaws 0167.3)**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

### Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

### Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  - a. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - b. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - e. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  - a. No obstructions are created between the Board and the audience.

- b. No interviews are conducted in the meeting room while the Board is in session.
- c. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.